



भाकृअनुप - राष्ट्रीय अजैविक स्ट्रेस प्रबंधन संस्थान

ICAR - NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT

भारतीय कृषि अनुसंधान परिषद, कृषि अनुसंधान एवं शिक्षा विभाग

Indian Council of Agricultural Research, Department of Agricultural Research & Education

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

MINISTRY OF AGRICULTURE & FARMERS WELFARE, GOVERNMENT OF INDIA

मालेगांव, बारामती, पुणे 115 413 - , महाराष्ट्र, भारत

**Malegaon, Baramati- 413115, Pune, Maharashtra,
India**



Cost of Tender: Rs. 1000/-

Tender No.4-19/2016-17

Tender purchase of computers:

For and on behalf of the Secretary, ICAR, the Director, ICAR-NIASM, Baramati invites e-tenders for procurement of Computers through the website www.eprocure.gov.in under two bid systems from reputed firms.

Tender Enquire No.: 4-19/2016-17	
Name of the Item : Procurement of computers	
Published dated :	16.12.2016
Bid Submission start date:	06.01.2017 upto 4.30 pm
Technical Bid Opening date	07.01.2017 at 2.30 pm

Important Notes:

1. Tender Documents can be downloaded from ICAR-NIASM website www.niam.res.in or from Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website: www.eprocure.gov.in. Bidders should also possess a valid DSC for online submission of bids.
2. Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.
3. ICAR-NIASM, Baramati reserves the right to accept/reject any/all tenders in part /full without assigning any reason thereof.
4. ICAR-NIASM will not be responsible for any delay in enrolment/registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in
5. Any changes/corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

Assistant Administrative Officer

INSTRUCTION TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. More information useful for submitting online bids on the CPP Portal may be obtained at www.eprocure.gov.in/eprocure/app.
2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. The Technical Bids will be opened on 06.01.2017 at 02:30 P.M. The date & time for opening of Financial Bids will be notified on the portal. The bidders may regularly check the portal regarding the date of opening of financial bid.
5. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
6. Director, ICAR-NIASM, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
7. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
8. Tender Cost: The bidder should submit a demand draft of Rs. 1000/- (Rupees One thousand only) towards non-refundable tender fee, drawn in favour of "ICAR Unit, NIASM" payable at Baramati in a sealed envelope super-scribed as "Tender fee for Rate Contract-for Hiring of Vehicles on or before last date & time of submission of bids. In the absence of tender cost, the tender will not be accepted.
9. **Earnest Money Deposit (EMD): An amount of Rs. 24000/- (Rs. Twenty four thousand only)** in the form of **Demand Draft drawn in favour of "ICAR Unit, NIASM" payable at Baramati**. This EMD should be submitted in sealed envelope super-scribed as Rate Contract-for Construction of Goat Shed. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardee bidder backing out, EMD of that bidder will be forfeited. The EMD of the accepted Tender will be refunded only after on receipt of Contract Form.

Note: Both (tender fee & EMD) envelops should be placed in another sealed envelope and address to: "The Director, ICAR-National Institute of Abiotic Stress Management, A/p. Malegaon Kh, Tal- Baramati, Dist-Pune-413115. This envelops having tender fee & EMD should reach on or before last date & time of submission of bid.

Assistant Administrative Officer

Terms and Conditions:

1. Validity of tenders should be 180 days from the date of opening of the tenders.
2. All the tenderers should give an undertaking that they would render after sales service of the equipment/machine and will supply all spares/consumable for at least 5 years from the date of installation of the same.
3. Full bidding/tender document attached herewith must be signed by bidder.
4. Warranty/guarantee period of the equipment/machine should invariably be specified separately as per specifications of equipment.
5. The inferior supply not meeting the prescribed Technical Specifications will be rejected at no cost to this centre.
6. No CDEC will be issued to the firm who quoted the item in Indian Rupees.
7. Qualification Criteria:
 - i. No Blacklisted firm any Govt. department/organization during last 5 years
 - ii. Copies of satisfactory Performance certificate for minimum last 2 years for minimum 2 units of equipment in India from 2 different reputed end-users.
 - iii. Three purchase orders received during last 2 years for similar items with copies of purchase orders.
 - iv. Minimum Annual turnover Rs.50.00 lakh during each of Last 3 years along with copies of financial statement.
8. Delivery Schedule:
 - i. Within 90 days from the date of opening of clear and acceptable Letter of Credit for imported goods/components.
 - ii. Within 60 days from date of issuing of purchase order for Indian goods/components.
9. A valid certificate of authorization in the format enclosed with the tender from the Principal firm must be enclosed by the Indian agents/firms quoting rates on behalf of their Principal. ***One agent cannot represent two suppliers.***
10. In case of imported equipment, Principal firm should give guarantee for after sales service of their equipment through their agent/authorized dealer located in India.
11. If the Indian agent is changed, it would be responsibility of the Principal firm to ensure to intimate the NISAM office about their changed agent in India and ensure after sale service through him.
12. If handling of the equipment requires training of the lab technician/scientist, the same will have to be provided in India either at the Institute or their Indian establishment, as the case may be, free of cost.
13. The tenders received late will be rejected. Check list (attached with tender document) should be filled & signed by the tenderer.
14. Other terms and conditions, if any, will be supplied along with the tender forms.
15. The Director, NIASM, Baramati reserves right to accept/reject any or all the tenders without assigning any reasons.

Assistant Administrative Officer

16. Firms registered under NSIC are exempted from the payment of tender fee and EMD.

17. Any tender not accompanied by Earnest Money will be straight way rejected.

18. Performance Security:

i. Within thirty (30) days, the successful tenderer shall furnish to the purchaser the Security Deposit equivalent to 10% of the purchase value.

ii. The Security Deposit shall be in one of the following forms: (a) Bank Guarantee, issued by a reputed bank or a FDR/Demand Draft payable to "ICAR Unit NIASM, Baramati".

iii. Failure of the successful Tenderer/bidder to sign the contract and/or furnish the Security Deposit shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money, in which event the Purchaser may make the award to the next lowest evaluated Tenderer or call for new tenders.

iv. The Security Deposit will be discharged by the purchaser and returned to the Supplier following the date of completion of the Supplier's performance obligations under the contract, including any warranty obligations after receiving agreement letter.

19. Incidental Services:

i. The supplier may be required to provide any or all of the following services, including additional services, as specified in Technical Specifications:

ii. Performance or supervision of on-site installation, etc. of the system. b) Furnishing of tools required for assembly and/or maintenance of the System.

iii. Furnishing of detailed operations and maintenance manual for each appropriate unit of system.

20. Transportation:

The transportation costs etc. to transport the equipment to the consignee's place shall be borne by the tenderer.

21. Dispute Resolution Mechanism: If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

22. You are also required to fulfil the following conditions and furnish the details as indicated in subsequent paragraphs.

a) At the time of awarding the contract/order, the purchaser reserves the right to increase or decrease the quantity of goods, without any change in the unit price or other terms & conditions.

b) Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.

- c) Please states whether business dealings with you presently stand banned by any Government organization and if so, furnish relevant details.
- d) A supplier/ manufacturer shall not submit more than one quotation for the same set of goods.
- e) The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
- f) The quotation (s) as well as the contract shall be written in Hindi/English language.
- g) The contract shall be governed by the laws of India and interpreted in accordance with such laws.
- h) The Director, NIASM, Baramati reserves the right to reject any tender in part or full without assigning any reason thereof.

23. Contract: The technically qualified vendor who is awarded the order will have to submit acceptance letter within 15 days of issue of order and will supply material within the stipulated time given in purchase order as per the quoted specifications.

24. Period of Validity of Tenders/quotations: Validity of Tenders/quotations shall be 180 days after the date of tender opening. A tender valid for a shorter period shall be rejected by the Purchaser as non-responsive.

25. Delivery and Documents

i. Delivery and installation of the system/services shall be made by the Supplier within 60 days from the date of placing order which may be extended at the discretion of the competent authority.

ii. Documents to be submitted by Supplier are specified in technical specifications.

26. Transportation: The transportation costs etc. to transport the equipment to the consignee's place shall be borne by the tenderer.

27. Incidental Services: The supplier may be required to provide any or all of the following services, including additional services, as specified in Technical Specifications:

- a) Performance or supervision of on-site installation, etc. of the system.
- b) Furnishing of tools required for assembly and/or maintenance of the System.
- c) Furnishing of detailed operations and maintenance manual for each appropriate unit of system.

28. Warranty Clause: Warranty/guarantee period of the equipment/machine should invariably be specified separately as per specifications of equipment.

29. The supplier warrants that the System and services provided under the contract are based on new, unused, latest, most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all services/systems supplied under this contract shall have no defect, arising from design, materials, or workmanship except when the design and/or material is

required by the purchaser's specifications or from any act or omission of the Supplier, that may develop under normal use of the supplied system in the conditions prevailing in the Board.

30. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

31. Upon receipt of such notice, the supplier shall immediately repair or replace the defective system without any cost to the purchaser.

32. If the supplier, having been notified, fails to remedy the defect (s) within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract. After Sale Service: The rates of Annual Maintenance Contract after completion of warranty period may be mentioned for five years.

33. Dispute Resolution Mechanism: If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

34. You are also required to fulfill the following conditions and furnish the details as indicated in subsequent paragraphs.

a) At the time of awarding the contract/order, the purchaser reserves the right to increase or decrease the quantity of goods, without any change in the unit price or other terms & conditions.

b) Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.

c) Please states whether business dealings with you presently stand banned by any Government organization and if so, furnish relevant details.

d) A supplier/ manufacturer shall not submit more than one quotation for the same set of goods.

e) The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.

f) The quotation (s) as well as the contract shall be written in Hindi/English language.

g) The contract shall be governed by the laws of India and interpreted in accordance with such laws.

h) The Director, NIASM, Baramati reserves the right to reject any tender in part or full without assigning any reason thereof.

35. Contract: The technically qualified vendor who is awarded the order will have to submit acceptance letter within 15 days of issue of order and will supply material within the stipulated time given in purchase order as per the quoted specifications.

Assistant Administrative Officer

Online Bid Submission Details

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

COVER - I (Following documents to be provided as PDF file)			
COVER - I			
Sl. No.	Documents	Content	File types
1		Scan copy of Sales Tax/VAT Registration/ PAN	.PDF
2		Scan copy of certificate for EMD exemption, if claiming.	.PDF
3		Valid authorization certificate from the manufacturer	.PDF
4		Details of supplies of similar item to other organization(s), if any	.PDF
5		Scan copy of Tender Fee and Earnest Money Deposit by way of Demand Draft	
6		Technical document for verification specifications	
7		Copies of satisfactory Performance certificate for minimum last 2 years	
8		Copy of purchase orders received during the last two years	
9		Scan copy showing annual turnover statement/ITR for the last three years	
COVER - II			
1	Financial Bid	Price bid (BOQ) to be filled in Excel format	.XLS

All the documents and BOQ has to be digitally signed by the bidder.

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Annexure-I
Technical Specifications

For All-in-one

1. Type: All-in-One
2. Processor: Intel core-i5 or higher
3. RAM: 4 GB or higher
4. HDD: 1TB
5. Monitor: LED 21.5 inch
6. Wireless Keyboard & mouse
7. Operating system: Windows 8 Professional or higher
8. Graphics card (optional)
9. Others:
 - i. Wi-Fi
 - ii. DVD R/W
 - iii. HDMI
 - iv.USB 3.0 & 2.0
 - v. Microphone-in, headphone-output
 - vi. Ethernet jack
10. Onsite warranty: 3 years

For Desktop PC:

1. Processor: Intel Pentium 2.40 GHz
2. HDD: 500GB
3. RAM: 2GB
4. Operating System: Windows 7 Genuine or higher
5. Monitor: 20 inches
6. Ports: USB (3.0 & 2.0), Ethernet, Wi-Fi DVD R/W
7. Onsite warranty: 1 year

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Annexure- II
Format for Financial Bid

Sl. No.	Item	Quantity	Rate	Taxes applicable if any	Total Amount
1	All-in-one computers	21			
2	Desktop PC	03			

Total bid price in Rupees:
(in figures)

(in words).....

Signature of bidder.....
Name.....

Place:

Date: Business address.....

Note:

I. In case of discrepancy between unit price and total price, the unit price shall prevail.