



भाकृअनुप -राष्ट्रीय अजैविक स्ट्रेस प्रबंधन संस्थान
ICAR-National Institute of Abiotic Stress Management

(समतुल्य विश्वविद्यालय)/(Deemed to be University)
भारतीय कृषि अनुसंधान परिषद, कृषि अनुसंधान एवं शिक्षा विभाग
Indian Council of Agricultural Research, Department of Agricultural Research & Education

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry Of Agriculture & Farmers Welfare, Government of India

मालेगांव, बारामती- 413 115, पुणे, महाराष्ट्र, भारत
Malegaon, Baramati- 413 115, Pune, Maharashtra, India



F. No: 7-2/2019-20

Date:02.07.2019

Notice Inviting E-Tender

The Director, ICAR-NIASM, Baramati invites e-tenders for the “**Empanelment of Vendors for Supply of Books for Library**” through the website www.eprocure.gov.in under Two bid system from reputed firms as per Schedule given below:

Tender ID	Start of Sale of Tender	Last date for submission of Tender	EMD in Rs	Opening of Tender
2019_DARE_482589_1	02-July-2019 1:00 PM	23-July-2019 01:00 PM	Rs.50,000/-	24-July-2019 2:00 PM

Sd/-

Assistant Administrative Officer

Important Notes:

1. Tender Document can be downloaded from ICAR-NIASM website www.niam.res.in or from Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website: www.eprocure.gov.in. Bidders should also possess a valid DSC for online submission of bids.
2. Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax/by hand etc. will be rejected.
3. ICAR-NIASM, Baramati reserves the right to accept / reject any /all tenders in part /full without assigning any reason thereof.
4. ICAR-NIASM will not be responsible for any delay in enrollment/registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any changes/corrigendum/ extension of opening date in respect of this tender shall be issued only through websites and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit CPPP website for updates.

Sd/-

Assistant Administrative Officer



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F. No: 7-2/2019-20

Date:02.07.2019

NOTICE INVITING ONLINE TENDER FOR "Empanelment of Vendors for Supply of Books for Library" AT ICAR-NIASM, BARAMATI (MAHARASHTRA).

THE ONLINE TENDER SHALL BE OPENED ON 24.07.2019 at 02.00PM hrs

1. Name & address of the Proprietor : _____
2. Name & address of firm/address of firm : _____
3. Telephone No : Office _____
Residence _____
Mobile No _____
4. Particulars of firm/agency/company
(Partnership Deed/Constitution in case of
Society) : _____
5. P.A.N. : _____
6. GST Registration No. : _____
7. Name of Banker with full postal address : _____
8. Account No : _____
9. IFSC No : _____

10. The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the online bid document must be uploaded On-line <https://eprocure.gov.in/eprocure/app>. The Bids sent through any other mode shall not be considered and will be summarily rejected. The Demand Draft towards cost of EMD must reach this office in **original** by hand/post latest by 1.00 PM on 23.07.2019.

11. Visit us at our website: www.nism.res.in

Signature of Tenderer



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F. No: 7-2/2019-20

Date:02.07.2019

**NOTICE INVITING ONLINE TENDER FOR "Empanelment of Vendors for Supply of Books for Library"
AT ICAR-NIASM, BARAMATI (MAHARASHTRA).**

1. The Director, ICAR-NIASM, Baramati invites Online bids from the reputed Firms/Suppliers:
2. Tender for above can be downloaded free of cost from the website www.niam.res.in. The tender schedule is as under:

Tender ID	Shall be notified on the website of Institute www.niam.res.in
Tender Reference No.	F. No: 7-2/2019-20
Date of release of tender through e-procurement	02.07.2019 from 1.00 PM
Last date & time for submission of Online	23.07.2019 up to 1.00 PM
Date & time for opening of online Technical Bid	24.07.2019 at 2.00 PM
Address for communication	The Director, ICAR- National Institute of Abiotic Stress Management, Malegaon (Kh), Baramati Pin-413 115.

3. The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the online bid document along with duly signed Tender and scanned copies of DD of EMD must be uploaded On-line immediately. The Bids sent through FAX, E-mail, by hand and/or by post shall not be considered and will be summarily rejected.
4. The bidders may submit duly filled in and completed documents ONLINE as per instructions contained in the bidding documents. Incomplete online bid shall be rejected.
5. In case, holiday is declared by the Government on the day of opening the online bids, the online bids will be opened on the next working day at the same time. The Director, ICAR- NIASM, Baramati reserves the right to accept or reject any or all the tenders without assigning any reason(s) whatsoever.
6. The detailed instruction(s) for online submission(s) of online bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link:-
<https://eprocure.gov.in/eprocure/app>

Sd/-

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INVITATION FOR BIDS

The Director, ICAR-NIASM, Baramati invites e-tenders for the “**Empanelment of Vendors for Supply of Books for Library**” from Publishers / firms/ authorized dealers of Indian/foreign Publishers only **FOR basis**.

INSTRUCTION TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. More information useful for submitting online bids on the CPP Portal may be obtained at www.eprocure.gov.in/eprocure/app.
2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
3. The manufacturers/authorized distributors/dealers shall upload a self-declaration on their letterhead as PDF file in Cover-I of e-tender, along with the tender documents, confirming that they are regular in supplying of the item.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
5. The Technical Bids will be opened on 24.07.2019 at 02:00 P.M. The date & time for opening of Financial Bids will be notified on the portal. The bidders may regularly check the portal regarding the date of opening of financial bid.
6. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
7. The Director, ICAR-NIASM, reserves the right to reject any tender/bid wholly or partly without assigning any reason.

8. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
9. **Earnest Money Deposit (EMD): An amount of 50,000/- (Fifty Thousand Rupees)** in the form of **Demand Draft drawn in favour of "ICAR Unit NIASM" payable at Baramati**. This EMD should be submitted in sealed envelope super-scribed as **"Empanelment of Vendors for Supply of Books for Library"**. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardee bidder backing out, EMD of that bidder will be forfeited. The EMD of the accepted Tender will be refunded only after on receipt of Contract Form. Valid EMD Exemption Certificate is Applicable.
Note: EMD envelope should be placed in another sealed envelope and address to: "The Director, ICAR-National Institute of Abiotic Stress Management, A/p. Malegaon Kh, Tal- Baramati, Dist-Pune-413115. This envelope having tender fee & EMD should reach on or before last date & time of submission of bid.
10. The last date of tender (along with EMD) etc, is 23.07.2019 up to 1.00 PM. The Online tender shall be opened on 24.07.2019 at 2.00 PM. The incomplete tender will not be considered in any case and will be rejected.
11. In case, holiday is declared by the Government on the day of opening of online bids the received proposal will be open on the next working day at the same time.
12. The Tender Documents are not TRANSFERABLE under any circumstances.
13. Only Courts in Pune shall have the jurisdiction over any dispute arising out of this Tender.
14. The empanelled agencies will be required to enter into an Agreement with ICAR-NIASM Unit by submitting an instrument of Agreement on a Non Judicial stamp paper of 100/-. Also, the firm shall have to deposit a bank guarantee of 10% of the value of supply order as the Performance Security. The Bank Guarantee Documents will be returned after the successful performance of the concerned firm during the contract period. However, in case of unsatisfactory service provided by the supplier, the Performance Security is liable to be forfeited.
15. The initial period of Agreement will be one year extendable to a further period depending on the mutual agreement of the ICAR Unit and the agency with such modifications as may be felt necessary. However, during the period of agreement, there can be no change to the terms and conditions of the contract.
16. Empanelment means just eligibility of a bookseller to receive order for supply of books if selected for purchase by the concerned officer of the ICAR Unit.
17. At the time of awarding the order, the purchaser reserves the right to increase or decrease the quantity of goods, without any change in the unit price or other terms & conditions.
18. Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.
19. Please states whether business dealings with you presently stand banned by any Government organization and if so, furnish relevant details.
20. A supplier/ manufacturer shall not submit more than one quotation for the same set of goods.
21. The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design

rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.

22. The ICAR Unit may empanel more than one Supplier/Publisher and shall be free to purchase books and journals through any one or more of them. However, the act of empanelment shall not deprive the ICAR- NIASM Unit of its right to purchase books and journals directly without routing them through the empanelled agencies.
23. The Supplier shall supply all the ordered books within the period (30 days for Indian Publication and 90 days for Foreign Publication) from the date as specified in the purchase order. If the supply is not received within the stipulated time, the ICAR Unit reserves the right to cancel either the entire order or part thereof without any further notice/reminder. In case, the supplier needs some more time for supply, he/she should seek in writing on sound grounds, further time from the concerned officer at least four days before supply date expires.
24. All Books/Annual Reviews/ Monographs shall be supplied with an authentic price proof.
25. The Supplier shall append the declaration on the bill that—
 - i. Only the latest editions of the books etc. have been supplied.
 - ii. The actual prices of Publications have been charged without any handling/postage charges.
 - iii. These are not remaindered titles/ damaged books with missing pages.
 - iv. The Indian/Low priced editions of these publications (if foreign) are not available in India.
26. Damaged books, books with missing pages shall have to accept back by the supplier even after they have been stamped for accessioning.
27. Any Supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for blacklisting besides imposition of penalty to the tune ICAR Unit may deem fit.
28. In case of cheating by charging more than actual Publisher's Price, the Firm can be punished by blacklisting/forfeiting the Performance Security deposit or both.
29. The Good Offices Committee (GOC) rates should not be used for exchange rate assist is not a Government entity. On obtaining the proof of RBI/ nationalized bank exchange selling rates having prices in foreign currencies on the date of invoice for (a) books and other monographs, payment will be made against pre-receipted bills
30. After the supply is made against the proper purchase orders issued by the ICAR Unit. Price Proof: Accepted Price Proof are :(Signed & Stamped by supplier) distributor's invoice to supplier, Printout from the Publisher's catalogue, Photocopy from Publisher Catalogue For some Indian publications, price mentioned on the title Alternatively, Library also cross verifies the prices from publisher's website. Such printouts verified and signed by library staff will be accepted as price proof.
31. **Exhibitions:** Library may arrange for book exhibitions through publishers or their representatives or the empanelled suppliers. Institute will facilitate the exhibitions by providing the space, basic furniture, indent forms, etc. for obtaining book recommendations.

32. The Tenderer(s) shall furnish the complete **BANK DETAILS** for arranging payment through RTGS as per the details below:

1. The following documents/certificates should also be furnished online:-

- a) Certificate of registration of Firm and GST Certificate.
- b) List of supply of Laboratory equipment/instruments executed during last three years with other Govt. organization/Institutes/Departments.
- c) A Certificate that the firm is not blacklisted or debarred from dealing by any Government Organization/Institute/Department etc.
- d) All documents/certificates etc. uploaded in the tender must be signed with seal by the firm.
- e) Authorization certificate must be submitted from foreign supplier showing latest validity date.
- f) Bank details for e-payment should be furnished as below:-

ACCOUNT NAME	
BANK ACCOUNT NO.	
BANK & BRANCH NAME	
IFSC CODE No	
GST No	
PAN NO.	
Address of Office with Contact details	

33. The payment shall be arranged by this Institute within reasonable period of time, (Standard time 30 Days) on production of proper Printed Invoice/Bills (3 SETS) along with ORIGINAL, DUPLICATE AND TRIPLICATE SHEET with full details with advance stamped receipt.

34. The last date of tender (along with EMD) etc, is 23.07.2019 up to 1.00 PM. The Online tender shall be opened on 24.07.2019 at 2.00 PM. The incomplete tender will not be considered in any case and will be rejected.

35. In case, holiday is declared by the Government on the day of opening of online bids the received proposal will be open on the next working day at the same time.

36. **GENERAL TERMS AND CONDITIONS OF PURCHASE ENQUIRY:**

1. **Validity of Tender:**

- a) The tender shall be valid for a period of 180 days from the date of opening of the tender.
- b) No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed.

2. **PRICE:**

- i. **The tenderers should quote Percentage of Discount offered on M.R.P. rates (inclusive of Taxes and Packaging, Transportation) on FOR basis.**
- ii. Discount rates offered by the firms shall not be linked with the quantum of the purchase order.

- iii. As per notification of Government of India, Ministry of Finance (Department of Revenue), Notification no. 45/2017-Central Tax (Rate) dated 14th November, 2017, this institute seeks exemption due to which GST payable will be 5% only (CGST @2.5% and SGST @2.5%) For items purchased for Research Purpose.

3. Qualification Criteria:

- i. The bidder firm should not be blacklisted firm any Govt. department/organization during last 5 years
- ii. Three purchase orders received during last 2 years for similar items with copies of purchase orders.
- iii. The firm should have financial status in dealing with the Books/perpetual access of the eBooks. Turnover of the firm should be minimum Rs. 1 Crore (Rupess One Crore only) per annum. The documentary proof of this effect in the form of balance sheet for each year for the last two years duly certified by the C.A(Chartered Account) has to be enclosed along with the offer of the tender, failing which the offer will be rejected. (to be enclosed with the technical bid).
- iv. Firm should be a regular supplier of ICAR institutes/ University etc. The vendor/supplier must attach a list of ICAR Institutions/ DUs/ SAUs/ CUs/ CAUs/ Government Institutions to which they have supplied Books/ e-books in the last three years along with proof.
- v. Venders must have a minimum of Two years experience of supplying the scientific books/publications to Agricultural libraries, ICAR Institutes, Central Agricultural Universities, other UGC recognized Universities and SAU Libraries. Proof of the same is to be attached.
- vi. Non-blacklisting-bidders will provide an undertaking on non-judicial stamp paper that neither they nor their principal publishers/suppliers have been blacklisted by any State/Central Government State/ Central Government departments/other organizations.
- vii. A supplier/ Publisher shall not submit more than one quotation for the same set of goods.
- viii. Vendors should have registered with Federation of Publishers and Booksellers Association of India (FPBSA) and Delhi State Booksellers & Publishers Association. Proof of Certificates is to be attached.
- ix. Latest edition of book should be supplied even if older edition is noted in our order unless otherwise specified.

4. Terms of Delivery and Destination:

- i. Within 30 days from the date of Purchase order.
 - ii. The delivery of items/books securely and neatly packed should be made at ICAR-NIASM, Baramati.
 - iii. The successful tenderer shall complete supplies strictly within the accepted delivery period. Material ordered by the ICAR-NIASM, Baramati shall be delivered FOR destination securely packed as may be necessary.**
5. The tenders received late will be rejected.
 6. The Director, ICAR-NIASM, Baramati reserves right to accept/reject any or all the tenders without assigning any reasons.
 7. Any tender not accompanied by Earnest Money will be straight way rejected.

8. Performance Security:

- i. Within thirty (30) days, the successful tenderer shall furnish to the purchaser the Security Deposit equivalent to 10% of the purchase value.
- ii. The Security Deposit shall be in one of the following forms: (a) Bank Guarantee, issued by a scheduled bank or a FDR/Demand Draft payable to "ICAR Unit NIASM, Baramati".
- iii. Failure of the successful Tenderer/bidder to sign the contract and/or furnish the Security Deposit shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money, in which event the Purchaser may make the award to the next lowest evaluated Tenderer or call for new tenders.
- iv. The Security Deposit will be discharged by the purchaser and returned to the Supplier following the date of completion of the Supplier's performance obligations under the contract, including any warranty obligations after receiving agreement letter.

Sd/-

Assistant Administrative Officer

Annexure- I

Online Bid Submission Details

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Cover as explained below:-

COVER - I (Following documents to be provided as PDF file)			
Sl. No.	Documents	Content	File types
1	Technical Bid	Scan copy of PAN and GST Registration	.PDF
2		Scan copy of Earnest Money Deposit by way of Demand Draft	.PDF
3		Scan copy of certificate for EMD exemption, if claiming.	.PDF
4		Certificate that the firm is not black-listed or debarred from dealing with any Govt. organization/Institute/Department etc.	.PDF
5		Scan copy of Supply orders from Department/organization/Institute to whom the Firm is supplying Books.	.PDF
6		Scan copy of Authorization letter from Publisher/Publishing house.	.PDF
7		Scan copy of registration with Federation of Publishers and Booksellers Association of India (FPBSA) or any other association.	
8		Annual Turnover Documents certified by CA for Last two Years.	
9		Scan copy of self-declaration that all the terms and conditions of tender documents is acceptable.	.PDF
COVER - II (Following documents to be provided as PDF file)			
1	Financial Bid	BOQ	.XLS

All the documents has to be digitally signed by the bidder.

Sd/-

Assistant Administrative Officer