

E.MAIL: niasmao@gmail.com.

Date: 25.02.2016

TEL: 02112-254057/58

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Please return this original document along with copy of bid after signing all the pages, failing which the same shall be rejected

**ICAR - NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT MALEGAON,
BARAMATI, PUNE, MAHARASHTRA - 413115.**

Tender No: F. No. 4-30/2016/P/T-2

Hiring of Vehicles on Rate Contract during the year 2016-17

Starting date for issuing of tender documents: 27.02.2016

Last date of issue of blank forms: 19.03.2016

Last date of receipt of filed forms: 19.03.2016

Date of opening of tender: 19.03.2016

ADMINISTRATIVE OFFICER

**ICAR - NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT, MALEGAON,
BARAMATI, PUNE, MAHARASHTRA-413115.**

: 1 :

**ICAR - National Institute of Abiotic Stress Management, Malegaon, Baramati,
Pune, Maharashtra, 413115**

E.MAIL: niasmao@gmail.com
TEL: 02112-254057/58
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F. No. 4-30/2015-16

Date: 25.02.2016

TENDER NO.: F. No. 4-30/2016/P/T-2

Sub: ENTERING INTO ANNUAL RATE CONTRACT FOR HIRING OF VEHICLE AT ICAR - NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT, MALEGAON, BARAMATI.

1. STARTING DATE FOR ISSUING OF TENDER DOCUMENTS : 27.02.2016 at 10.30 AM
2. LAST DATE OF ISSUE OF TENDER FORMS : 19.03.2016 at 1.00 PM
3. DUE DATE FOR RECEIVING DULY FILLED TENDER DOCUMENTS : 19.03.2016 at 2.00 PM
4. DATE & TIME OF OPENING TENDER : 19.03.2016 at 2:30 PM

TERMS AND CONDITIONS

1. SEALED TENDERS are invited for entering into **ANNUAL RATE CONTRACT** for **HIRING OF VEHICLES** at this Institute as per the Schedule to Tender (Annexure - I) enclosed will be **received** for and on behalf of the Secretary, Indian Council of Agricultural Research, New Delhi by the Director, ICAR -NIASM, Baramati up to **19.03.2016 (02:00pm)** except on General Holidays /Sundays/Closed Holidays).
2. The SEALED TENDER(S) received on time will be opened at the office of the Director, ICAR - NIASM on **19.03.2016 (02:30PM)** in the presence of Tenderer(s)/or their Representatives who chose to attend the same in the opening of tender(s).
3. Tenders in the prescribed form attached duly filled in and signed by the Tenderer(s) should be submitted in the **SEALED COVERS SUPERSCRIBED thereof with TENDER NO. F. No. 4-30/2016/P/T-2 - TENDER FOR ANNAUL RATE CONTRACT FOR HIRING OF VEHICLES AT ICAR - NIASM, MALEGOAN, BARAMATI.**
4. The DULY FILLED Tenders should be submitted along with **EARNEST MONEY DEPOSIT** of **Rs. 8,000 /-(Rs. Eight thousand only)** drawn in Favour of **ICAR UNIT, NIASM** payable at **BARAMATI** along with **Tender Documents** within the deadline set above. **Tenders without EMD will Be rejected out-rightly. The Sealed Envelope should super scribe - TENDER FOR HIRING OF VEHICLES (DUE ON 19.03.2016) (1.00pm)**
5. The Tenderer(s) may obtain Tender Documents on payment of **Rs.1000/-(Rupees One thousand only) (NON - REFUNDABLE)** by **CASH/DEMAND DRAFT/PAY ORDER/BANKERS' CHEQUE** favouring **ICAR UNIT, NIASM** payable at **BARAMATI** on any working day from **27.02.2016 between 10:30 AM to 04:30 PM.**

: 02 :

6. **The Successful Tenderer(s) are requested to furnish PERFORMANCE SECURITY for a sum of Rs.15,000/- (Rupees Fifteen Thousand Only) by way of DEMAND DRAFT /PAY ORDER/BANKERS' CHEQUE favoring the DIRECTOR, NIASM, Malegaon, Baramati within 7 days from the date of Award of Contract from this end and the same will be refunded after the completion of the contract.**
7. 24 x 7 Service shall be provided by the SERVICE PROVIDERS.
8. In case of ACCIDENTS, the SERVICE PROVIDERS should take full responsibility for INSURANCE CLAIMS etc. and this Institute or its Officers/Officials will not take any responsibilities what so ever.
9. **The 15 Digit Service Tax Code numbers allotted to each operator by the Central Excise Department may be furnished.**
10. OUT STATION ENTRY TAX/OTHER STATUTORY CHRGES/PARKING FEES shall be arranged by the Service Providers Only and may include the same in their Bill/Invoice for arranging payment.
11. The Vehicles indented/ordered by the Institute has to be arranged at given point of time and place with full tank filled with fuel and without delay.
12. The payment shall be arranged by this Institute within reasonable period of time on production of proper Printed Invoice/Bills (3 SETS) along with ORIGINAL, DUPLICATE AND TRIPLICATE SHEET with full details with advance stamped receipt.
13. Vehicles which are indented/booked by the Institute should possess up-to-date Insurance Coverage & Permit to enter other States (Inter-state & All India Permit).
14. **THE RATES QUOTED BY THE TENDERER(S) ARE FIXED DURING THE PERIOD OF CONTRACT & THIS INSTITUTE WILL NOT BE RESPONSIBLE FOR ANY ESCALATION IN DIESEL PRICE/OTHER LUBRICANTS/OTHER STATUTORY CHARGES ETC. IF THE SERVICE PROVIDER(S) WITHDRAW FROM THE CONTRACT, THE PERFORMANCE SECURITY AMOUNT WILL BE FORFEITED AUTOMATICALLY. THE SERVICE PROVIDERS SHALL FURNISH 3 MONTHS NOTICE TO THIS INSTITUTE BEFORE WITHDRAWING THE CONTRACT DURING THE PERIOD OF ANNUAL RATE CONTRACT**
15. In case vehicles are not provided at a given point of time and place, the contract will be terminated forthwith without any notice apart from initiating legal action.
16. The Annual Rate Contract will come into effect from the date of issue of _____ award of contract.
17. Service Tax on Total Bill shall be charged.
18. The Drivers deputed should maintain proper discipline and should be in a position to understand Regional Language including Hindi / English.
19. **The Tenderer(s) are requested to furnish the PROFILE of their**
 - a. **firm/ Clients/ LATEST & UP-DATED REGISTRATION**
 - b. **CERTIFICATE WITH NO. /VALIDITY /ESTABLISHMENT etc. compulsorily.**
20. The Tender Documents are not TRANSFERABLE under any circumstances.

21. The Director, ICAR - NIASM, Baramati reserves the right to reject any or all the tender(s) without assigning any reason thereof.
22. Only Courts in Pune shall have the jurisdiction over any dispute arising out of this transaction.
23. The Tenderer(s) shall furnish the complete **BANK DETAILS** for arranging payment through RTGS as per the details below:

ACCOUNT NAME	
BANK & BRANCH NAME	
BANK ADDRESS	
BANK SWIFT CODE	
BANK CODE NO.	
BANK ACCOUNT NO.	
9 DIGIT (MICR) CODE NO.	
PAN ACCOUNT NO.	

-Sd-
ADMINISTRATIVE OFFICER

SCHEDULE TO TENDER No. F. No. 4-30/2016/P/T-2

Particulars	Non-AC						
	Indica/ Toyota Livo/ i- 20/ Swift/ Swift- Dzire	Bolero/ Scorpio/ Tavera/ Ertiga	Innova/ Honda Mobilio	Tempo Traveller		Swar aj Mazd a	TATA- ACER (1ton.ca p) (Luggage Van)
				Ordina ry	Push Back	20 Seate r	
4 Hr -50 Km							
6 Hr - 80 Km							
10 Hr - 120 Km							
Extra Km							
Extra Hrs							
Driver Bata							
Tax payable							

Particulars	AC		
	Indica/ Toyota Livo/ i-20/ Swift/ Swift-Dzire	Bolero/ Scorpio/ Tavera/ Ertiga	Innova/ Honda Mobilio
4 Hr -50 Km			
6 Hr - 80 Km			
10 Hr - 120 Km			
Extra Km			
Extra Hrs			
Per Km			
Driver Bata			
Tax Payable			

SIGNATURE OF THE TENDERER WITH SEAL OF FIRM & DATE