

SPEED POST

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ICAR-NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT
MALEGAON, BARAMATI, PUNE, MAHARASHTRA - 413115.

STANDARD BIDDING DOCUMENTS FOR ICAR

For Purchase of Canteen Furniture

DUE ON: 18.04.2017 AT 13:00 Hrs

Date of Opening quotation on: 18.04.2017 at 14:30 Hrs

ASSISTANT ADMINISTRATIVE OFFICER
ICAR-NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT (ICAR)
MALEGAON, BARAMATI, PUNE,
MAHARASHTRA-413115.

***Please return this original document along with copy of bid after signing all the pages, failing which the same shall be ignored.**

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ICAR-NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT
MALEGAON, BARAMATI, PUNE, MAHARASHTRA - 413115

Quotation No: F. No. 3-79/2016-17

Date: 29.03.2017

To,

Dear Sir,

We have a requirement of the goods & services as indicated below, quotation for which will be opened at 14:30 hrs on 18.04.2017 and you are invited to submit your most competitive rate for the same. All the relevant details are given below.

- i. **DESCRIPTION: Purchase of Canteen Furniture.**
- ii. **Guiding specification and other technical details**

Sl. No.	Particular	EMD
1	Purchase of Canteen Furniture	Rs. 8,000/-

Important Notes:

1. Quotations must be addressed to the **Director, ICAR - National Institute of Abiotic Stress Management Malegaon, Baramati- 413115, Pune, Maharashtra, India**
2. Quotations must be submitted either by registered/speed post or may be dropped in the tender box placed in the office of the Senior Administrative Officer, NIASM, Baramati in a sealed cover super scribing on it the name of work for which the quotation is called for, and also the date & time of submission.
3. Quotations received after due date and time shall not be entertained.
4. The quoted rates must be valid for six months.
5. Contractor/ agency should be experienced in above said work.

INVITATION FOR BIDS

Quotations are invited by the Director, ICAR-National Institute of Abiotic Stress Management, Malegaon kh, Baramati for an on behalf of Secretary, ICAR for the supply of canteen furniture from manufacturers/firms/authorized dealers of Indian/foreign manufacturers.

Sr. No.	Particular	Quantity
1	Dining Table	16 No.
2	Chairs	64 No.
3	Serving Table	2 No.

Terms and conditions:

1. Validity of tenders should be 180 days from the date of opening of the tenders.
2. Full bidding/tender document attached herewith must be signed by bidder.
3. Warranty/guarantee period of the equipment/machine should invariably be specified separately as per specifications of equipment.
4. Technical literature/brochure (Original copy), etc. of the equipment/machinery/items offered by the firm and list of customers/user with their detailed addresses including telephone no./e-mail ID to whom such machine has been sold/supplied in India should be sent along with the tender form.
5. The tenderers should quote their rates of imported equipments/machine/Items in **Indian rupees**.
6. Price schedule must be properly filled in for each equipment based on its Foreign/Indian components/parts & related service, otherwise bid may be rejected.
7. The inferior supply not meeting the prescribed Technical Specifications will be rejected at no cost to this centre.
8. **Qualification Criteria:**
 - i. No Blacklisted firm any Govt. department/organization
 - ii. Copies of satisfactory Performance certificate for minimum last 2 years for minimum 2 units of equipment in India from 2 different reputed end-users.
 - iii. Three purchase orders received during last 3 years for similar items with copies of purchase orders.

- iv. Minimum Annual turnover Rs.50.00 lakh during each of Last 3 years along with copies of financial statement.

9. Delivery Schedule:

- i. Within 90 days from the date of opening of clear and acceptable Letter of Credit for imported goods/components.
- ii. Within 60 days from date of issuing of purchase order for Indian goods/components.

14. Terms of Delivery and Destination:

- i. F.O.R. for NIASM, Baramati for Indian goods.

- 15. A valid certificate of authorization in the format enclosed with the tender from the Principal firm must be enclosed by the Indian agents/firms quoting rates on behalf of their Principal.
- 16. In case of imported equipment, Principal firm should give guarantee for after sales service of their equipment through their agent/authorized dealer located in India.
- 17. The tenders received late will be rejected. Check list (attached with tender document) should be filled & signed by the tenderer.
- 18. Other terms and conditions, if any, will be supplied along with the tender forms.
- 21. The Director, NIASM, Baramati reserves right to accept/reject any or all the tenders without assigning any reasons.
- 22. Firms registered under NSIC are exempted from the payment of tender fee and EMD.
- 23. Any tender not accompanied by Earnest Money will be straight way rejected.

24. Performance Security:

- i. Within thirty (30) days, the successful tenderer shall furnish to the purchaser the Security Deposit equivalent to 10% of the purchase value.
- ii. The Security Deposit shall be in one of the following forms: (a) Bank Guarantee, issued by a reputed bank or a FDR/Demand Draft payable to "ICAR Unit NIASM, Baramati".
- iii. Failure of the successful Tenderer/bidder to sign the contract and/or furnish the Security Deposit shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money, in which event the Purchaser may make the award to the next lowest evaluated Tenderer or call for new tenders.
- iv. The Security Deposit will be discharged by the purchaser and returned to the Supplier following the date of completion of the Supplier's performance obligations under the contract, including any warranty obligations after receiving agreement letter.

25. Incidental Services:

- i. The supplier may be required to provide any or all of the following services, including additional services, as specified in Technical Specifications:
- ii. Performance or supervision of on-site installation, etc. of the system. b) Furnishing of tools required for assembly and/or maintenance of the System.
- iii. Furnishing of detailed operations and maintenance manual for each appropriate unit of system.

26. Transportation:

The transportation costs etc. to transport the equipment/items to the consignee's place shall be borne by the tenderer.

27. Dispute Resolution Mechanism: If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

28. You are also required to fulfil the following conditions and furnish the details as indicated in subsequent paragraphs.

- a) At the time of awarding the contract/order, the purchaser reserves the right to increase or decrease the quantity of goods, without any change in the unit price or other terms & conditions.
- b) Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.
- c) Please states whether business dealings with you presently stand banned by any Government organization and if so, furnish relevant details.
- d) A supplier/ manufacturer shall not submit more than one quotation for the same set of goods.
- e) The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
- f) The quotation (s) as well as the contract shall be written in Hindi/English language.
- g) The contract shall be governed by the laws of India and interpreted in accordance with such laws.
- h) The Director, NIASM, Baramati reserves the right to reject any tender in part or full without assigning any reason thereof.

29. Contract: The technically qualified vendor who is awarded the order will have to submit acceptance letter within 15 days of issue of order and will supply material within the stipulated time given in purchase order as per the quoted specifications.

Annexure- I**Specifications:**

Sl.No.	Particular	Quantity	Specifications
1	Dining Table	4 Seater	<p>1) Worktop: 25mm thick PLB tops with 2mm thick PVC edge beading.</p> <p>2) Under structure : 16mm thick MS C- frame supporting the top</p> <p>3) Legs : Dia. 38.1 x 1.6 mm thick MS ERW tube</p>
2	Dining Chairs (623Dx558Dx 450 SH mm)		<p>4) Seat/Back : The Seat and Back are made up of injection moulded high impact strength Polypropylene Polymer compound with indoor grade UV residence</p> <ul style="list-style-type: none"> • Seat Size : 52.5 cm (W)x 53.2 cm (D) • Back size: 51.6 cm (W)x40.5 cm (H) <p>5) MS powder coated understructure: The powder coated (DFT 50+10 microns) Welder tubular frame is made from $\varnothing 2.22 \pm 0.03\text{cm}$ X $0.16 + 0.0128\text{ cm}$ and $3.5 \pm 0.03\text{ cm}$ x $1.5 \pm 0.03\text{cm}$ x $0.16 \pm 0.0128\text{ cm}$ MS. E.R.W.tube</p> <p>6) S.S. understructure: The tubular welded frame is made from Dia $2.2 \pm 0.03\text{cm}$ x $0.12 \pm 0.0128\text{ cm}$ and $3.5 \pm 0.03\text{cm}$ x $1.5 \pm 0.03\text{cm}$ x $0.12 \pm 0.0128\text{cm}$ Stainless Steel 202 grade tube. The tubes are buff polished to give shiny finish.</p> <p>7) Powder coated beam structure: The Powder Coated (DFT 50 +10 microns) welded frame M.S. Structure is made from $5.08 + 0.03\text{cm}$ x $5.08 + 0.03\text{ cm}$ x $0.16 \times 0.0128\text{cm}$. The $0.315 + 0.008\text{cm}$ thk HR steel plate is welded to beam for fixing seat and back frame. The powder coated (DFT 50 + 10 microns) welded M.S. Structure made from $5.08 + 0.03\text{cm}$ x $5.00 + 0.03\text{cm}$ x $0.16 \times 0.0128\text{cm}$ and $5.08 + 0.03\text{cm}$ x $2.45 + 0.03\text{cm}$ x $0.16 + 0.128\text{cm}$.</p> <p>8) Shoe: The Shoes are made high impact strength Polypropylene Polymer compound with indoor grade UV and pressed fitted with tubular frame.</p> <p>9) Armrest: The Armrest are high impact strength Polypropylene Polymer compound with indoor grade UV resistance and assembled over the tubular frame.</p> <p>10) Upholstery: An upholstery cover can be retro fitted on to seat and back. The seat cover is made from High abrasion resistance fabric with foam lamination and 2.05cm PU foam insert. The back cover is made from High abrasion resistance fabric with foam</p>

			lamination and 0.1cm PU foam insert. <ul style="list-style-type: none"> • BEAT SIZE : 52.5cm (W) x 63.2 cm(D) • BACK SIZE : 510cm (w) x 40.6cm(H)
3	Serving Tables	4 no.s	<ol style="list-style-type: none"> 1) Worktop: The top is in stainless steel brushed finish with PLB insert for durability. Easy to clean & maintain hygiene. 2) Side Frames: Made from 30mm x 30mm x 1.5mm thick M.S Powder coated tubes at base which are welded and are fixed to top with screws. The bottom ends are closed with Plastic buffers. MS Shade : S/G Metallic Dark Grey (Nerocoat - 9000626) 3) Cross Member : Dia.38.1x1.6 mm thick MS ERW tube

Annexure III

The guiding sketch of the furniture is as follows:

